

**GOVERNING BOARD OF THE HARWOOD FOUNDATION
OF THE UNIVERSITY OF NEW MEXICO**

Meeting Minutes Friday, October 20, 2023

Arthur Bell Auditorium Hybrid Meeting 3PM

LINK: <https://unm.zoom.us/j/98471088440>

Governing Board Members Present: Sheree Livney, Dora Dillistone, Scott McAdams, Laurie Medley, Janet Mockovciak and Lucile Grieder. Online: Liz Neely, Nicole Dopson, Harris Smith, Shawn Berman, Teresa Costantinidis, and Mary Gutierrez

Staff Members Present: Juniper Manley, Susie Crowley, Sonya Davis, Sylvia Tawse and Nicole Dial-Kay

Others Present:

Handouts: Agenda

Call to order Confirmation of Quorum: Confirmed. Meeting called to order 3:02 PM.

1. **Adoption of Agenda:** Janet moved to approve the agenda, Dora seconded, all approved.
2. **Approval of Consent Agenda:** Minutes of 8.18.2023. Lucile moved to approve the Consent Agenda, Sheree seconded, all approved.
3. **Board Chair Update:** Scott McAdams

Discussion of three 2-hour training sessions for board members led by Eduardo to include role of board members, board role as fiduciary, board best practices. Dates TBD, most likely in 2024.

December 15 will be a holiday party at Scott's home; and there may be a board meeting as well.

4. **Director Report:** Juniper Leherissey
 - a. Oct. 25: strategic planning meeting for core team of staff and board. All are welcome.
 - b. Oct. 27: Onboarding session for new board members on finance and fundraising.
 - c. New staff members Katy and Sylvia allowed us to be fully staffed for a brief time, but within the last month we've lost five staff members (Christina, Emily, Katrina, Anja, and Anee), which has created challenges for our senior staff. It may take more than ninety days for the positions to be filled. All positions have been re-posted, but adequate pay is an ongoing issue. The cost of salaries now is 600K, our goal should be \$1 million. Our salaries are still very low compared to others at UNM and to other industry standards. We have multiple ways to raise money, fundraisers, endowment but we need to increase.

- d. “Envisioning Our Future” presentations and workshops tonight and throughout the weekend. Eduardo will get additional feedback from the community. Community Day with Vision board. Workshop, Jacklyn Russell will have a talk on Indigenous perspectives on museums. Long busy weekend, which took a lot of planning.
- e. With our “pop-up” admissions desk, we’ve had to rely on a different point of sale system.
- f. Greg Nelson passed away and left in his will an endowment of \$500k for acquisitions and collections care.
- g. Many activities on the calendar, new Open Wall on Nov 2nd, followed by 1st Friday, also Jazz Festival and Chamber Music

5. Harwood Team Spotlight: Sylvia Tawse – Marketing and Development

Sylvia has 40 years of history visiting the Harwood. She has decades of marketing experience, non profit experience, and business ownership. She recently moved to Taos, sells their farm produce at the Farmers Market and volunteers at the St James food pantry.

6. Permanent Collection Exhibitions Presentations - Nicole Dial-Kay

Presenting the 2024 Permanent Collection Rotation which will include larger labels and Spanish translation.

- a. Indigenous Works on Paper; curated by Emily Santhanam – framing needed.
- b. TSA Through Seasons – many of this collection has never been shown.
- c. Women Moderns for 3 months in conjunction with friends of Luchita
- d. Unknown Santeros of New Mexico – LA to Taos
- e. Contemporary Art & Willem de Kooning

7. Collections Committee Dora Dillistone

- a. Taos Municipal Schools update including a review of solutions and a long-term agreement. Conservation update including appraisal and research needs to consider value, resources, policies, decision processes & best practices.
- b. Items recommended for purchase and inclusion into the Harwood Permanent Collection:
 - Izumi Yokoyama, Matriarchy as a gift of the artist: Shawn moves to accept, Lucile seconds, all approve.
 - Nakisha Breeze, Death Mask for \$2,625: Janet moves to accept, Liz seconds, all approve.
- c. Dora announced that the Collection Committee meeting dates in 2024 include 1/23, 4/9, 6/15, 10/1

8. Development Committee Sonya Davis

- a. Campaign season is underway beginning with Thrive Through Art where we have received an offer of a \$15K match. The Year End Appeal for unrestricted monies will launch next month. FY23 Annual Report will be mailed to Harwood stakeholders.
- b. Seeking \$60K in exhibition sponsorships for both Raven Chacon and Luchita Hurtado. Results from American for the Arts survey are released and show visitor impact.

9. Facility Report Susie Crowley

a. We have been working closely with UNM Environmental Health & Safety to review the water damage to the admission, store and Coordinator's office areas which is now contained due to results found when testing these areas due to spore growth. There is a scope of work being drafted for exploring and remediation of these areas with the approval from SHPO.

b. Jesse Hart from UNM Engineering and Al Sena have contracted with JB Henderson for the planned replacement for Roof Top Units (RTU) 1 & 2. This replacement looks straight forward and will take place in April or May. The planned Boiler replacement in the basement was also under review and will require a scope of work with estimate. This project addresses any outstanding code violations.

10. Adjournment

Shawn moved to adjourn the meeting, Dora seconded, meeting adjourned at 4:45 PM