

**GOVERNING BOARD OF THE HARWOOD FOUNDATION
OF THE UNIVERSITY OF NEW MEXICO**

Meeting Minutes, November 19, 2021

Virtual Zoom Meeting, 11:00 AM

Governing Board Members Present: Alexandra Benjamin, Dora Dillistone, Karl Halpert, Janet Mockovciak (on phone), Sherry Parsons, Shawn Berman, Nicole Dopson, Teresa Costantinidis, Scott McAdams, Harris Smith (Amy Johnson - stand-in) and Lucile Grieder

Governing Board Members Absent: Juanita Lavadie

Staff Members Present: Juniper Manley, Nicole Dial-Kay, Gwen Fernandez, and Susie Crowley (taking minutes)

Others Present: Gus Foster

Handouts: Agenda; Consent Agenda documents including Minutes from September 17, 2021 meeting, Director's Report, Finance Report, Education Report, Alliance Reports, Endowment Report, Exhibition Policy 2010 and Strategic Plan

Confirmation of Quorum: Confirmed. Meeting called to order 11:06AM. Today's meeting is via Zoom and is recorded.

1. **Adoption of Agenda:** Lucile moved to approve the agenda, Dora seconded, all approved.
2. **Approval of Consent Agenda:** Including listed Action items and Reports. Lucile moved to approve and accept all the items on the Consent Agenda, Shawn seconded, all approved, none opposed.
3. **Board Chair Update:**
 - a. Alexandra thanked Dora and Lucile for becoming the new Chairs of the Centennial Committee.
 - b. There were three Action Items that were approved by the Governing Board via email since the last Board meeting they include: 8A – Roaring 20's event for the Centennial, 10A – Governance Task Force (includes Shawn, Janet, Sherry, Scott and Alexandra), and 10B – Consent Agenda.
4. **Curatorial Report: Exhibitions 2022**

Nicole Dial-Kay presented a brief outline of upcoming exhibitions for 2022 which are in progress and contracted. They include:

1. A rotation of pieces from the Permanent collection will include New Mexican tinwork.
2. Debbie Long exhibition will open in March.

3. *New Beginnings*, an exhibition curated by MaLin Wilson Powell will open this summer.
4. In the Scott Gallery, an exhibition of Taos based contemporary artists associated with the LA art scene.
5. Legacy of Black Cowboys in the American West, Fall 2022 exhibition.

5. Budget/Financial Report:

- a) Nicole Dopson shared that the financial statements have been revised to reflect changes recommended by the Finance Committee.
- b) Juniper noted that Legislative funds that were marked to support our HVAC system will not cover the amount projected. We may have to use funds from Reserves to cover the balance.

6. Strategic Plan: Goals and Objectives FY22

Juniper presented the 2021 – 2023 Strategic Plan update by highlighting goals and objectives in the 3 main pillars:

1. Sustainability – the endowment is at 56% of goal. Donor related data including memberships and acknowledgements are being tracked via Little Green Light (data management system). The Museum Store is processing online sales. A new system is in place.
2. Relevance & Diversity – The IMLS grant was applied for and received which will cover DEI training for board and staff. Tourism and wayfinding are being worked on and updated.
3. Legacy – We have drafted a 5-year plan for facility upgrades. Parking lot is almost complete. Upgrades to the auditorium are complete. Storage for the collection needs attention. Work is in progress for a Centennial publication.

7. Topics for Discussion:

A discussion was held to review the decision-making process of the board and specifically the Santo Lowride event that was postponed due to COVID and town policies for large events. The board chair had been consulted on the decision and supported the Director. Feedback was sought from all Board members and the board was nearly unanimously in support of the decision-making process. Sherry expressed concern that we are not acting in accordance with the bylaws and about how the decision was communicated and suggested a Communications Committee could be helpful.

Teresa made a motion to support the action the Director took in the decision to postpone the Santo Lowride Event. Dora seconded. All approved except Sherry who opposed due to needing more clarity for event decisions such as this.

8. Governance Task Force Update

Alexandra noted that the Regents have delegated authority to the Harwood Governing Board to oversee and manage operations at the Harwood Museum. The Governance Task Force is working on revisions to the bylaws that will be more representative of how we currently operate.

Seeking action item approvals for:

1. Restructure the Centennial sub-committees to become integrated with Board Standing committees. Shawn moved to approve, Lucile seconded, all approved.
2. Create a Communications and Community Engagement Committee and appoint Sherry Parsons and Scott McAdams to be the committee co-chairs. Teresa moved to approve. Shawn seconded, all approved.
3. Change the name of Board Development committee to Board Governance and appoint Sherry Parsons and Scott McAdams to be the committee co-chairs. Lucile moved to approve, Shawn seconded, all approved.

9. Public Comment:

- a. Juniper stated that all committees need to be defined with charters along with clear goals for these committees.
- b. Susie announced that the Annual Appeal launched last month with a mass mailing and a goal of \$40K by year end.
- c. Dora gave a shout out to the Alliance for the successful Online Auction fundraiser.
- d. Final comments included appreciation for a well-run meeting, and a well written Education report. Look to your shared calendar for dates for upcoming Board meetings

10. Adjournment:

Teresa moved to adjourn the meeting, Shawn seconded, meeting adjourned at 12:46 PM.