

**GOVERNING BOARD OF THE HARWOOD FOUNDATION
OF THE UNIVERSITY OF NEW MEXICO**

Meeting Minutes, Friday, February 17, 2023

3:00 PM – Arthur Bell Auditorium. Hybrid Meeting

Governing Board Members Present: Alexandra Benjamin, Dora Dillistone, Shawn Berman, Lucille Grieder, Sheree Livney, Vernon Lujan, Debi Vincent, Nicole Dopson, Scott McAdams

Members Not Present: Harris Smith, Janet Mockovciak, Mary Gutierrez, Teresa Constantinidis

Other Participants: Francisco Certain, Gus Foster,

Staff Members Present: Juniper Leherissey, Sonya Davis, Christina Neubrand and Susie Crowley (taking minutes)

Handouts: Agenda; Harwood Operating Statement Fiscal Year 2023 (relative documents found in the shared Board folder)

- I. **Call to Order, Confirmation of a Quorum, Adoption of Agenda:** Scott McAdams called the meeting to order at 3:07 PM; Noted that the Finance report will be moved from item #8 to #5 and that there will not be an Alliance report. Lucille made a motion to approve the agenda with added edits, Dora seconded.
- II. **Approval of Consent Agenda:** Lucille motioned for approval of the Consent Agenda, Dora seconded, motion passed.
- III. **Board Chair Update: Scott McAdams**

A. Noted the amount of work and engagement that has been done by Harwood staff and indicated the priority that the board continue to make sure the staff is well supported throughout the strategic plan.

B. Harwood is the premier museum in our region, great work with the portfolio project and the presentation of the upcoming exhibition.

IV. **Directors Report: Juniper Leherissey**

- A. First Quarter Focus: DEAI Implementation, Centennial Celebration planning, Hiring, Performance Evaluations and Budgeting
- B. Staffing: Hannah Cloepfil is our new hire for the Public Programs coordinator position, an offer has been extended for the Administrative Assistant position. The Collections Assistant position has been posted and we are working with UNM HR to create a development and marketing position to build our fundraising capacity.
- C. Legislative requests: Current priority is 380K for boiler replacement, thanks to Sherry Livney and Mary for their help in this process.

D. Things to know: StoryCorps is coming in March; we will have an Open Wall Gallery during Centennial Celebration, encouraging community participation; we are finalizing the selection for the *Envisioning the Future*, Call to Artists for the curator wall; the amount fundraised by the Annual Campaign was \$82,000.

V. **Harwood Associate Spotlight: Christina Neubrand**, Education Coordinator

A. Using the check-in as a technique for grounding and facilitating, the circle for a metaphor for community and creative safe spaces, fostering diversity through educational theatre.

B. Using the Arts to give an opportunity to express and talk about transformation on a global scale.

VI. **Financial Report: Francisco Certain & Nicole Dopson**

A. FY23 Quarter 2 Summary:

1. Revenues are performing above benchmark due to the collection of the full I&G allocation in quarter 1. Endowments, Museum Store, Admissions, Education, and other revenues are performing at or above quarterly benchmark.

2. Expenses: All expense categories are trending below budget and benchmark.

3. Net Margin: Positive Balance of 288K for unrestricted fund and 133K for restricted funds.

B. FY24 Budget Planning (long range fundraising planning) Nicole Dopson: Additional resources expected to be distributed, legislative changes are still in process, more information is expected in March, will have a budget by next meeting.

VII. **Multi Year Exhibition Planning 2024-2027: Nicole Dial Kay pre-recorded presentation, shared recording encompassing exhibitions to come.**

A. Reducing the number of exhibitions to better manage resources.

B. Goals: to elevate awareness of Taos's connection with internationally acclaimed artists, Taos's place in art history, support emerging artists of New Mexico, inspire creative community and represent diverse voices of Northern New Mexico that we hope to see in the next strategic plan.

C. Features of the permanent collection will also be in dialogue with visiting exhibitions.

VIII. **Collections Committee Accession Recommendations: Dora Dillistone**

A. Three works by Gene Kloss which have been approved by the Collections Committee to loan to the Sharp Museum.

B. Three resin works by Florence Pierce and *Her Arrival III*, by Maja Ruznic were approved by the committee and are presented for consideration to the Board for acquisition for the permanent collection. Motion made by Vernon Lujan to accept the pieces proposed, Scott seconded, motion passed.

C. Storage and collections space will need to be considered for future accession and/or deaccessioning.

IX. Centennial Committee: Dora Dillistone

Events Committee has met and discussed a block party scheduled for June 3rd; StoryCorps will be at the Harwood in the coming weeks; 100th Anniversary Birthday Bash has been moved to Friday, June 16th, tickets will go on sale in March.

X. Governance Committee: Scott McAdams:

A. Karl Halpert resignation; Sheree made a motion to accept this resignation; Lucile seconded; motion carried.

B. Performance evaluation for Juniper will be sent by email for your consideration.

C. DEAI information will be sent by email.

D. Recruitment in process for new board members, we are looking for diversity to have a fully rounded board, please submit your recommendations to Scott.

XI. Adjournment Vernon made a motion to adjourn; Dora seconded. Meeting adjourned at 4:40 PM