

Minutes
GOVERNING BOARD OF HARWOOD
MUSEUM OF ART
THE UNIVERSITY OF NEW MEXICO

Friday, August 18, 2023

3:00 PM – Arthur Bell Auditorium

ZOOM MEETING LINK:

<https://unm.zoom.us/j/96121535792>

Passcode: Harwood

Attendees: Shawn Berman, Scott McAdams, Lucile Grieder, Sheree Livney, Liz Neely, Romy Colonius, Janet Mockovciak, Mary Gutierrez, Teresa Costantinidis, Nicole Dopson

Absentees: Dora Dillistone, Vernon Lujan, Harris Smith

Staff: Juniper Leherissey, Stephanie Stewart, Katrina Ortiz (Minutes), Sonya Davis, Christina Neubrand

1. Call to Order, Confirmation of a Quorum, Adoption of Agenda (A)
Call to order- 3:01 by Scott, Change to the agenda and Juniper will give collections report, Shawn moves to approve, Sheree 2nds. All in favor.
2. Approval of Consent Agenda (A)
Teresa moved to approve, Janet 2nds. All in favor.
Board Minutes 6.23.2023
Harwood Financials- budget to actuals for July 2023 and final budget to actuals for FY23
3. Board Chair Update
 - a. Introduction of Incoming Board Members
Scott is excited to have new members join and Liz Neely, Romy Colonius, and then Laurie Medley introduced themselves and expressed excitement to serve.
 - b. Resignation and acceptance of Debbie Vincent (A)
Scott moves to accept Debbie's Resignation. All in favor
 - c. Commitment to Serve + Conflict of Interest
Documents are available to be signed here or can be found in the Board Folder online and can be signed and sent to either Juniper or Katrina.
 - d. Governing Board Meeting Dates
October 20, 2023
Proposed 2024 Dates: February 16, 2024; April 19, 2024; June 21, 2024;
August 16, 2024; October 18, 2024; Dec 13, 2024
If anyone has issues or conflicts with the proposed dates, please let Juniper or Scott know.
The December 2023 and 2024 meetings will likely be more of a holiday party.
4. Director Report
 - Written Director's report is available online in the board folder.
 - Juniper has been working on Strategic Planning, DEAI work, the annual report, and hiring.
 - She is also focused on recuperating life work balance and encouraging staff to do the same.
 - Harwood is almost fully staffed.
 - The Store & Experience Manager position has been filled by Katy Ballard.
 - In the final stages of Development & Marketing Manager position.
 - Have hired 3 teaching artists and looking for one more artist out of Peñasco
 - We were awarded the NEA grant for EASLE
 - Additional funding provide by FIN (with HED approval) for HVAC and Boiler replacement. Thanks to Teresa
 - Luce Foundation- Their grants director, Terry Corbone will be in NM and is going to do a site visit mid October.
 - The Harwood 100 More - 3 days of events to engage the community
 - We had our first two-year out Long-Range Exhibition meeting for internal cross-departmental planning. We have been working towards this for over a year, so a success to finally get there.

Challenges:

- Since the Dutton exhibition, we have been struggling to maintain the humidity due to certain loans. Because of that we have some mold growth. We have had it tested and began mitigation. Contractors are not available until January. For the near future we are not taking on loans that

require that level of the humidity. It may take a 6-week time frame to close the galleries upstairs to complete the proposed work. Susie has been in touch with UNM Risk Management UNM and Environmental Health and Safety regarding this issue.

- Deinstallation- for the entire museum is difficult. We are considering closing the museum to the public for 3 weeks after Centennial (January 31) and before Raven Chacon opening (Feb 23).
- Discussion of closure, environmental concerns, and cost. Teresa shared some experiences with other UNM properties and also reached out to UNM leaders for support and guidance.
- Juniper is working on requesting space planning with UNM Provost office.
- Attendance is back up to pre-pandemic levels!

1. Harwood Associate Spotlight Collections Associate

Stephanie Stewart is the newest staff member and is working with Chris in Collections. She has an Associate's from IAIA and a Bachelor's in museum conservation from NMSU.

Has worked at IAIA museum for about 7 years. Recently finished a Smithsonian Internship.

2. Education Presentation by Christina Neubrand on *Voice and Choice*. it has gotten more difficult this year to visit the schools due to staffing changes, so we invite students to the education space. Looking to do more residencies at schools with the EASLE grant this school year.

7. Strategic Plan Update - by Eduardo Martinez

Both the board and staff retreat have been completed. Working on completing documentation of the information and conducting focus groups August 30th- Hispanic Latino community, in September with the Pueblo.

Eduardo questioned what level of detail does the board want? Eduardo would also like feedback about the timeline and objectives. This was provided.

3. Governance Committee

a. Bylaws Amendments (A)

Any questions about the bylaws. The next step is to take them to the office of the University counsel, then the Board of Regents to be approved.

What were the key goals to the changes? To provide division between the governance vs managing roles of Board and executive director and clarified how are terms determined.

Nicole- it would make sense to brief the president and the provost at UNM around the changes that are being recommended and especially the appointments made by UNM. Director to Provost briefing is recommended.

There should be some cultivation among the regents before this goes to them.

Shawn moves to say the board is satisfied with the draft changes to the bylaws and empowers Scott to move the process forward as necessary. Sheree 2nds. All in favor.

9. Collections Committee Recommendations for Acquisition (A)

Presented by Juniper in Dora's absence

Gifts

1st item- Artist Donald Graham offered a gift of a portrait of Robert Mirabal. Currently we have nothing from Graham. 4 ft x 5ft

2nd Victor Higgins- "On the Quay" is a gift.

Lucile moves to accept both. Sheree 2nds. All in favor.

Pending Purchase

Luchita Hurtado: "Mascara" Full purchase made possible through donations secured through Hauser & Wirth. Collections would put forth \$25,000 from Veritas Endowment Fund- Harwood endowment funds for acquisition.

Shawn enthusiastically moves. Romy 2nds. All in Favor.

10. Development Update - Sonya

- FY23 was a successful year
- \$1.8 million UNMF goal for Harwood to be raised this FY24. Continued focus on endowment, planned gifts and bequests.
- Why is this news not being made public? Sonya proposes we have a celebration. Will gladly take the next step and write a press release. Juniper suggests we share this at the end of the Centennial and celebrate those who have supported this and connect it to the community.
- Does UNMF need to be involved in how we roll out this information and celebrate?
- The goal was \$6 million, we surpassed it, and we haven't formally set a new target.
- This should be strategic and used to keep momentum going.
- Will continue to meet with individuals to carry on the work.
- Congratulations to Sonya

11. Thank you letters- Sonya is working on updating the list of who needs cards sent to them and will be in touch with next steps.

12. Adjournment

Sheree Moves. Shawn 2nd. All in favor.

Janel M Mockavaal
10/20/23