

**GOVERNING BOARD OF THE HARWOOD FOUNDATION OF  
THE UNIVERSITY OF NEW MEXICO  
MEETING OF TUESDAY, MAY 20, 2014  
MINUTES**

Members present: Kymberly Pinder, Lucile Grieder, Dora Dillistone, David Farmer, Michael Sudbury, Marcia Winter, Breda Bova, Linda Warning, David Harris

Advisory Council present: Tom Ford, Pam Ford, Phyllis Nottingham, Andrew Ting, Sherri Wood

Staff present: Susan Longhenry, Chris Pulos, James Kent, Richard Tobin, Debi Vincent, Susie Crowley, Lacy Cantu, Jill Pridemore, Amy Rankin, Rebecca Aubin, Jayne Schell, Amy Shehi, Glory Ann Penington, Maranda Nieman (intern)

Guests present: Bob Parker

Handouts: Governing Board agenda • **Harwood Museum of Art FY14 Operating Budget Summary**•Board Minutes of March 18, 2014•**Education and Public Programs Report**•Printmakers of Taos Exhibition Proposal•**Harwood Museum of Art Annual Campaign by Fund**

I. CONFIRMATION OF A QUORUM

The meeting of the Governing Board of the Harwood Foundation was called to order by Board Chair Linda Warning at 3:16 PM on May 20, 2014 in the presence of a quorum.

II. APPROVAL OF AGENDA

Ms. Warning asked for a motion to approve the agenda. David Farmer made a motion to approve the agenda, seconded by Michael Sudbury. The agenda was unanimously approved.

III. APPROVAL OF MARCH 18, 2014 MINUTES

Mr. Farmer made a motion to approve the minutes of March 18, 2014, seconded by Ms. Sudbury. The minutes were unanimously approved as published.

IV. CONSIDERATION FOR APPROVAL OF NEW BOARD MEMBERS TIM LARSEN, DR. AMY WOHLERT, DR. WYNN GOERING, MARCIA WINTER

Ms. Grieder made a motion to approve the new board members, seconded by Mr. Farmer. The motion was unanimously approved.

V. ELECTION OF OFFICERS FOR 2014-2015

Ms. Warning made a motion to approve Marcia Winter, Chair; David Farmer, Vice-Chair; Dr. Wynn Goering, Treasurer; Dora Dillistone, Secretary. The motion was seconded by Ms. Pinder.

VI. THANK YOU TO RETIRING BOARD MEMBERS

Ms. Warning and Ms. Longhenry presented gifts to retiring board members Breda Bova, David Harris, Phyllis Nottingham and Michael Sudbury.

VII. CONSIDERATION FOR APPROVAL OF HARWOOD 2014-2015 BUDGET

The budget was tabled until the next board meeting.

VIII. CURATORIAL FELLOW

Jill Pridemore spoke of her experience as a Curatorial Fellow at the Harwood Museum of Art.

IX. PRINTMAKERS OF TAOS

Mr. Farmer and guest Bob Parker presented a proposed collaborative effort featuring exhibitions at venues throughout Taos exploring the 130-year history of printmaking in Northern New Mexico.

IMLS-FUNDED COLLECTIONS PROJECT

Debi Vincent presented an update on the IMLS-funded collections management project. The team is on schedule and planning training sessions for early July, with the program going live in mid-July. Debi Vincent will go to New York city for more training this fall. The TMS database, images, and eMuseum component will be stored on servers at UNM in Albuquerque. Richard Tobin has been working on copyright issues, and is making significant progress in ensuring that the Harwood is fully compliant with copyright standards. Intern Maranda Nieman has been writing interpretive text, which will be stored in TMS, for selected collection objects. James Kent and Chris Pulos presented some of the digital images they have been taking of collection objects, and described their process.

X. MUSEUM LEARNING AND PUBLIC PROGRAM REPORT

Rebecca Aubin presented a handout detailing all the events and programs that have been held since she became Director of Museum Learning and Public Programs nearly one year ago. The docent program she has developed is going well, and docent led tours of the *Highlights from the Gus Foster Collection* exhibition will be offered on Sundays beginning June 15. She also reported the production of a new video about the *Art in the Schools* program that will be used for, among other things, fundraising purposes.

XI. DIRECTOR INFORMATIONAL UPDATES

Susan Longhenry reported progress on the following:

- Budget: 83% through the fiscal year, the Harwood has already exceeded its annual revenue goal by 2% and incurred 73% of expenses projected for the year. Contributed income has already surpassed its annual goal by 19%, while 91% of operating revenue projected for the year is in hand.
- Museum Store: Ms. Longhenry introduced Glory Ann Penington, the new Director of Visitor Services. This role oversees both the museum store and the admissions area.
- Development Report: We have already reached 132% of our fundraising goal for the year. The Victor Goler campaign is \$1,037 short of its goal. There will be a celebration for donors of \$1000 or more to the Goler campaign on June 19 at the Goler studio.

XII. EXHIBITION REPORT

Ms. Longhenry reported that next year is the Taos Society of Artists (TSA) Centennial. The Harwood plans to feature TSA works from New Mexico collectors, in addition to the works in our collection. Arts organizations in Taos are planning to collaborate on celebrations related to the centennial. Other

upcoming exhibitions at the Harwood will feature Louis Ribak scrolls, Bob Ellis' works on paper and the work of Charlie Strong.

XIII. B&G REPORT

Ms. Warning reported that the renovations in the Alcalde are delayed because of a state-mandated wage review for any projects costing more than \$60,000. The Harwood's project crossed that threshold with the additional work required on the front portal. Ms. Warning stated that the museum will learn more about the status of the work during an upcoming meeting with UNM and the contractors.

XIV. BOARD ORIENTATION MEETING MAY 29

Ms. Warning led a discussion on the benefits of having an orientation session for new board members. It was decided to table the discussion and to schedule the session later.

XV. NEXT MEETING DATE JULY 7, 2014

Ms. Warning announced that the next meeting will be July 7, 2014.

XVI. PUBLIC COMMENT – 10 MINUTES

Phyllis Nottingham asked about the status of the Harwood's accreditation by the American Alliance of Museums. Ms. Longhenry stated that the Harwood has passed AAM's Core Documents Verification, and is now awaiting AAM's announcement that it is accepting applications for new accreditations. AAM is converting the accreditation self-study process from a paper-based system to an online one, and has not been accepting new applications for almost two years. We have been told that AAM hopes and expects to begin accepting applications during 2014. Ms. Nottingham also asked about the study exploring a possible relationship between The Harwood Museum of Art and the Taos Art Museum. Ms. Warning said that there are no recent developments.

VOTE TO ADJOURN

Ms. Grieder made a motion to adjourn the meeting, seconded by Ms. Winter. The motion passed unanimously, and the meeting was adjourned at 4:40 PM.