

GOVERNING BOARD OF THE HARWOOD FOUNDATION
OF THE UNIVERSITY OF NEW MEXICO
Meeting Minutes, October 11, 2019
Arthur Bell Auditorium, 10:00 AM

Governing Board Members Present: Alexandra Benjamin, Barbara DeVane, Stephanie Bennett-Smith, Dora Dillistone, Juanita Lavadie, Nicole Dopson, Diane Reyna, Janet Mockoviak, Arif Khan, Tom Tkach, Tim Larsen

Staff Members Present: Sonya Davis, Juniper Manley, and Susie Crowley (taking minutes)

Invited Guests: Steve Rose, Sheree Livney, Larry Ryan, Kenny Stansbury, Gus Foster, Jean Block

Handouts: Agenda; Meeting Minutes, August 16, 2019; Board Chair Report; Director's Report; FY20 Operating Statement; FY20 Revised Budget; Development Committee Calendar; Alliance Financial Review, FY20 Alliance Budget; Education Report; Facility Report.

1. Confirmation of Quorum: Confirmed. Meeting called to order 10:13AM.
2. Approval of Agenda: Diane made a motion to approve the agenda; Janet seconded; all approved.
3. Approval of August 16, 2019 minutes: Stephanie made a motion to approve the minutes; Barbara seconded all approved.
4. Board Chair Report:
 - a. Alexandra welcomed all and shared her thoughts for the Governing Board as we move forward.
 - b. Hopes to see the Board become an inspired and dynamic group, a collaborative team working towards shared goals with passion for the vision and mission of the Harwood Museum.
 - c. She asked the board for their questions and insights about the board and what needs to improve or change.
5. Director's Report:
 - a. Juniper shared that she is hopeful for a Board/Staff alignment as strategic goals are being set.
 - b. There was a successful meeting with Governor and War Chief at the Taos Pueblo. Juniper presented a gift to Taos Pueblo of a Blue Lake photograph, discussed collaborating on the *Return of Blue Lake* Exhibition, and having a co-curator from the Pueblo. The exhibit is scheduled for summer 2020.
 - c. The Harwood has contracted with three vendors to improve promotion of the Harwood Museum including Communications, Graphic Design and Content Writing.
 - d. A diverse group of 42 applicants have applied for the Curator position. The search committee met this morning to review and discuss the

group of candidates that will be invited for Skype interviews. Within the next 2 weeks the top 3 or 4 candidates will be selected to come for interviews and presentations at the Harwood. Potentially the new Curator will start in January of 2020.

- e. The current exhibition will close November 10, 2019.
 - Winter Exhibitions:
 - Dianne Frost; Beauty of the Beast: 11/1 – 1/6/2020
 - Dean Pulver; Elemental Resonance: 12/13 – 4/26/2020
 - Subhankar Banerjee; Long Environmentalism: 12/13 – 4/26/2020
 - Bea Mandelman; Overflowing with Color: 12/13 – 4/26/2020
 - Summer 2020 Exhibits will be on display 5/15/2020 – 10/11/2020.

6. Finance/Budget Report:

- a. Juniper presented and proposed for approval the FY20 revised budget. Highlights include: \$47K available from endowments, \$20K known and expected to support Public Programs, Curatorial and Exhibitions needed a manageable budget that are \$12K and \$119K respectively. Tom and Alexandra recognized Juniper's transparency and attention to detail with the budget.
- b. Barbara asked about the "Accumulated Deficit" listed in the Reserves for \$10K. Juniper answered that about 9 years ago the Harwood Museum had acquired a \$120K deficit that UNM paid with the agreement that the Harwood would pay UNM back \$10K each year (interest free) until paid in full. Now this \$10K is paid each year with funds from unrestricted endowments.
- c. Nicole reviewed the Harwood Operating Statement as of September 30, 2019. Highlights include: A healthy reserves of \$600K; \$7K in unrestricted revenues which don't yet include revenue from the Bash; Total Operating Expenses are slightly down from last year at \$104K due to salary savings; All salaries this fiscal year are being paid from Instructional and General UNM Expenses (I&G) – to save in fringe benefits.
- d. Alexandra asked for a motion to approve the proposed FY20 Budget, Tom motioned for approval, Dora seconded, all approved. Motion carried and FY20 Budget approved.

7. Board Development Committee Calendar:

- a. Stephanie requested that if Board members or staff know of candidates interested in serving on the Harwood Governing Board, please refer them to herself, Alexandra or Diane. The Board Development Committee is seeking contact info and resumes of Board nominees no later than February 1, 2020.
- b. Currently there are 13 Governing Board members In FY2021 there will be 3 positions available. It was mentioned that potential candidates should be philanthropic, able to attend meetings and events, and be involved with the Harwood and supportive of its mission.
- c. At the April Board meeting the slate of new members is presented to the Board for their review and vote followed by a presentation to the Board of Regents for their review and approval. Beginning July 1, 2020 Board terms begin.

8. Collections Committee Report:
 - a. Collection Committee Chair Steve Rose presented the final group of art work from the Funk Collection (25 in total) that the Collection Committee had approved earlier this month. Many works selected are by Taos Founders and Moderns, and included photos, painting, woodcuts. Each piece was presented in a slideshow.
 - b. The Committee is interested in collecting at least one artwork of each of the "Taos Six".
 - c. Four separate pieces not from the Funk collection were also presented for acceptance into the Harwood's permanent collection.
 - d. c. Stephanie suggested that in the future the board consider voting on artworks individually vs. as a group. Barbara motioned that at the next board meeting there be a discussion per Stephanie's suggestion.
 - e. d. Tom motioned to approve the entire group of 29 artworks presented for consideration into the Harwood's permanent collection. Nicole seconded. Ten members approved, Stephanie abstained.
9. Alliance Budget/Financial Report:
 - a. Alliance Chair Sheree Livney presented the Alliance FY20 budget with a \$13,976 deficit which she stated does not include about \$43K of revenue that is still pending from Bash sponsorships, consignment sales, and UNM surplus.
 - b. Bash 2020 sponsorships are now available on the Harwood website. Bash Save-the-Date cards have been mailed out to about 1200 Harwood supporters. There are plenty of cards available for personal distribution. The Alliance is seeking input from the Governing Board re donations of artworks for the Bash fundraiser auction.
 - c. There will be no Art of Wine fundraiser this year. The Alliance will develop a different fundraising event for next fall.
 - d. Sheree also presented the Alliance Financial review as of 9/30/19 which included \$44K currently in the checking account that is reserved for upcoming unrestricted Harwood payments.
 - e. Barbara motioned to approve the Alliance 2020 budget, Stephanie seconded, all approved.
10. UNM Foundation Presentation: Larry Ryan, UNMF VP for Development and Kenny Stansbury, CFO and Treasurer gave informative power point presentations regarding UNM Foundation; its mission and relationship to UNM and the Harwood; and their oversight and management of University assets and investments.
11. Public Comments: No public comments.
12. Adjournment: Diane made a motion that the meeting be adjourned; motion seconded by Dora. Meeting adjourned at 12:13 PM

