

**GOVERNING BOARD OF THE HARWOOD FOUNDATION  
OF THE UNIVERSITY OF NEW MEXICO  
Meeting Minutes, March 15, 2019  
Arthur Bell Auditorium, 11:00 am**

**Governing Board Members Present:** Alexandra Benjamin, Tom Tkach, Marcia Winter, Lucile Grieder, Arif Khan, Nicole Dopson, Tim Larson, Diane Reyna and Stephanie Bennett-Smith (by conference call)

**Advisory Board Members Present:** Janet Webb

**Staff Members Present:** Sonya Davis, Lacy Cantu and Susie Crowley (taking minutes)

**Invited Guests:** Francisco Javier Certain

**Handouts:** Agenda; Meeting Minutes, February 1, 2019; Board Chair update; FY 19 Financial Report; Facilities Report; Development Report; Collections Committee Report; List of UNM Surplus items; Exhibitions Report

1. Confirmation of Quorum: Confirmed. Meeting called to order 11:04 am.
2. Approval of Agenda: Motion to approve the agenda by Tom Tkach, seconded by Lucile Grieder, all approved.
3. Approval of February 1, 2019 minutes: Motion to approve the minutes by Nicole Dopson, seconded by Diane Reyna, all approved.
4. Board Chair Update:
  - a. Alexandra Benjamin announced that the Director Search Committee made their decision for Director of the Harwood Museum. The decision will be presented to the Board during closed session for approval. The announcement regarding the new Director won't be made public until the hiring offer is made and hiring process complete.
  - b. The February 1st Art of Wine fundraising event netted \$12,000 and was well attended. Thanks to all involved.
  - c. In the wake of the passing of Harwood friend, artist Peter Chinni, a group of Harwood supporters purchased a Chinni bronze sculpture *Ancient Mask*, for donation to the Harwood. It is on display in the Scott Gallery. The final purchase documentation is in process.
  - d. Alexandra noted that there has been exceptional attendance at recent openings and encourages board members to visit the current exhibits.

5. Financial Report:

- a. Nicole Dopson introduced her Financial Analyst, Francisco Certain who will present the Financial Reports in the future. Nicole said that the Harwood is faring well with the current budget. Revenues are up from the prior year but we should be aware that one time gifts (as from the Funk Estate) do not represent recurring revenue. Reserves look better than the prior year in part due to salary savings from the vacant Director position.
- b. The UNM budget is currently being developed and more will be known once the Legislative session closes; however, with student enrollments down 7% and ERB (retirement) costs up, UNM is \$20M in deficit which could cause a 1 to 2% permanent reduction in I&G (Instruction & General) revenue for the Harwood. The results of House Bill 2 followed by budget approval from the Regents will determine the final outcome; FY20 UNM budget will be known by April 5. Nicole will develop a preliminary budget to present to the Board by mid-April and for discussion at the May 3 board meeting.

6. Facilities Report:

- a. Lacy Cantu reported that the Head of UNM Physical Plant Department, Al Sena visited the Harwood recently. Sena has become more aware and supportive of the needs and challenges of the museum's facilities.
- b. The anticipated installation date for the Reverse Osmosis (RO) system is mid-April. The RO system is integral for the functionality of Harwood's humidification system, which is crucial for AAM accreditation.
- c. Regarding the Parking Lot on the north side of Ranchitos Road, there have been multiple discussions with adjoining property owners and action is pending a final review with the civil engineer. Cost estimates and other needs are being evaluated before moving forward with the Town of Taos.
- d. The Town of Taos Fire Marshall has kept open communication with the Museum regarding occupancy limits. Concern about occupancy limits is a museum priority as this represents a safety concern, a plan to address these issues is in process.
- e. UNM Energy Services is negotiating a Web Control contract with the Harwood that could reflect 24 hour services to assist with the needs of the facility.
- f. Lucile Grieder inquired how the loud noise from the auditorium ceiling is being addressed. Lacy stated that the auditorium roof repairs are in the Capital Campaign funding request for the Legislature. Tom and Nicole stated it seemed that the Harwood Museum is not mentioned in House Bill 2.

7. Nominating Committee Report:

- a. Stephanie Bennet-Smith announced there has been moderate Nominating Committee activity as she has been reviewing potential new Governing Board Members.
- b. Stephanie proposed Dora Dillistone as a candidate for appointment to the Governing Board beginning July 1. Tom Tkach motioned that Dora be appointed to the board, Stephanie seconded. All approved. Motion passed.

8. Development Report:

- a. Sonya Davis anticipates completing the Feasibility Study Interviews for a potential Endowment Campaign by March 30. Stephanie inquired about getting a Professional feasibility study done, Tom recommended that Sonya complete the interviews and update at the next Board meeting.
- b. Sponsorships for the Judy Chicago Exhibition have been collected and the proposed budget has been met. Director Circle opening will be June 1 and there will be a special dinner for the exhibition sponsors.
- c. Sonya is busy with many general Development duties: *Bash at the Blake*, a Wine Tasting Event at Marcia Winter's, tracking Memberships and Events. She is also on the Director Search Committee.

9. Collections Committee Report:

- a. Janet Webb had a handout with request for approval of acceptance of specific items into the permanent collection.
  - Ted Egri bronze sculpture valued at \$12K to be purchased from Alliance funds for \$4,800. Mr. Egri had donated 13 artworks by other Taos Modern artists to the museum.
  - Hugh Gibson has offered to donate his painting *Bird Dancer*.
  - Four Judy Chicago Birth Project screen prints have been offered by MaryRoss Taylor, a longtime friend and supporter of Chicago. These four prints will be loaned to the upcoming Judy Chicago exhibition, with one print per year being gifted to the museum.
- b. Marcia Winter moved to accept all the proposed gifts into the Harwood Museum's Permanent Collection. Lucile Grieder seconded. All approved. None opposed.

10. Alliance / Events Update:

- a. Marcia Winter stated that about 900 Save the Date cards for the *Bash at the Blake* were mailed. The Bash will be Saturday, June 22, 2019. Many of the auction items are from the Funk Estate and the Bash Committee is seeking contemporary artworks (either donated or consigned). *Buy it Now* options for the Auction Preview at the Harwood are being developed.

11. Action Items:

- a. Alexandra Benjamin provided a List of 104 UNM Surplus items and requested approval of the disposition of Surplus Property not in the Harwood permanent collection. The Curatorial Department and Collection Committee fully evaluated these 104 items. Alexandra proposed that the Board approve turning the 104 items over to the UNM Surplus Property Department. Diane Reyna motioned to approve the disposition of the Surplus Property. Arif Khan seconded. All approve. Motion carried.

12. Public Comment: There was no public comment.

13. Adjournment to Executive Session:

- a. Diane Reyna made a motion that the meeting be adjourned to closed session, seconded by Tom Tkach. The meeting was adjourned to Executive Session at 12:27 pm to discuss limited personnel matters pursuant to Section 10-15 NMSA (1978).
- b. The meeting was re-opened.

14. Executive Session - Final Actions are Taken:

- a. The Director Search Committee presented their recommendation for Harwood Director to the Governing Board. UNM will offer the selected candidate a contract, once finalized the name of the next Harwood Director will be announced. Tom Tkach motioned to approve the Search Committee's recommendation for Harwood Director, Marcia Winter seconded. All approve. Motion carried.

15. Adjournment:

- a. Diane Reyna made a motion that the meeting be adjourned, Marcia Winter seconded. All approve. Motion carried. Meeting adjourned at 1:24 pm.